

ALLIANCE HIGH SCHOOL
TRIAL EXAMS
JULY 2013

ENGLISH PAPER 101/1

1. Functional Writing

Imagine that you are the Manager of a restaurant. You have received a letter from a client complaining about very poor service during a recent visit. He complains of among other things cold food unclean utensils, slow speed and rudeness from a waiter.

Write a reply

(20 mks)

2. Cloze Test

Read the paragraph below and fill each blank space with the most appropriate word.

(10 mks)

To ensure _____ on an exam, you need to be physically and psychologically _____ in addition to having the facts, ideas, and principles in your mind. First, you need to have _____ rest; second, you need to be _____ confident. If you keep creating mountains of _____ for yourself, especially by not studying until the last minute, you will _____ yourself of sleep, food, and exercise, probably leaving both your mind and your body in _____ shape to perform well on an exam. By following _____ advice about time management, concentration, memory techniques, the SQ3R method, the classroom lecture, and how to prepare for exams, you will feel confident _____ into the exam. You are less _____ to panic and will have a positive attitude about taking the test.

3. Imagine that you have opened a small business and have invited potential employees for interviews. Make a list of non-verbal factors associated with appearance among the interviews that:

a) Would put you off;

i)

ii)

iii)

b) Would encourage you before anything is actually said; (6 mks)

ii)

iii)

c) Imagine that you need to deliver the following messages. For each of them, state the tone of voice you would use. (4 mks)

i) Announcing that a former classmate has died after a long illness

ii) Seeking financial assistance for Aids Orphaned children.

iii) Reviewing the third progressively worse results of examinations to your class.

iv) Informing your class that the results of an examination done recently have given all of you percentage scores of upper 90s.

d) What gestures symbolize the following; (5 mks)

i) agreement

ii) boredom

iii) triumph

iv) anger

v) disagreement

e) In what ways do people show that they are not listening. (3 mks)

f) Why should a speaker maintain eye contact with the listener? (2 mks)

g) What is the appropriate posture for a speaker or listener? Why? (3 mks)

h) For each of the following pairs of words underline the stressed syllable. (6 mks)

- | | Noun | verb |
|------|-------------|-------------|
| i) | accord | accord |
| ii) | approach | approach |
| iii) | address | address |
| iv) | contact | contact |
| v) | comfort | comfort |
| vi) | benefit | benefit |

i) For each of the following words, write another that is pronounced the same way.

i) Raw

ii) Brews

iii) Seed

iv) Wretch

v) key