

MARANDA HIGH SCHOOL

COMPUTER STUDIES

FORM TWO CYCLE TWO

DURATION 1HOUR 30MINS

ANSWER ALL THE QUESTIONS

1. Mention three special purpose memories found in a computer (3marks)

2. Describe classification of computers based on functionality (3marks)

3. List any **two** types of publications that can be produced using a DTP(2marks)

4. Give four differences between RAM and ROM (4marks)

5. State the SI unit for measuring the following

(i) Memory capacity (1mark)

(ii) Processor speed (1mark)

6. Name three purposes of DTP (3marks)

7. Describe four types of text alignment **(4marks)**

8. Give examples of DTP software as Graphical and layout based **(4marks)**

9. Mention four search option supported by Ms-word **(4marks)**

10. State four limitations of First Generation Computer **(4marks)**

11. Peter prepared a document in Ms-Word, the last line of text overlaps to the next page. Mention four ways that Peter need to apply in order to fit the document in one page **(4marks)**

12. Mention four items found in the formatting toolbar of Ms-word **(4marks)**

13. State the functions of the following keys

(i) Tab **(2marks)**

(ii) Enter **(2marks)**

(iii) Backspace **(2marks)**

(iv) Delete **(2marks)**

14. Give four Paragraph formatting features supported by Ms-Word**(4marks)**

15. State four limitations of using computers in an organization **(4marks)**

16. State three file used in mail merging **(3marks)**

17. Explain how computer computers can be used to maintain maximum security within the homestead **(4mark)**

18. The text below was typed using Ms-Word state how it will appear when formatted using the following change case options

The theme for this year YCS conference is Banjuka na Christ mpaka chee

(i) Toggle Case (1mark)

(ii) Upper Case(1mark)

(iii) Lower Case(1mark)

(iv) Sentence Case(1mark)

(v) Title Case(1mark)

19. Use the table below to answer the questions that follows

Product Name	Quantity	Unit Price	Total
Maize	2	100	200
Millet	3	150	450
Bread	2	50	100
Grand Total			750

Write the formula used to obtain

(i) Grand Total (2marks)

(ii) Total cost for Maize (2marks)

20. With an aid of a diagram explain the following formatting and editing features with regard to a table

(i) Splitting cell (2marks)

(ii) Merging cell (2marks)