

NAME..... ADM NO.....
 SCHOOL..... CANDIDATES SIGN.....
 DATE

565/1/
 BUSINESS STUDIES
 FORM 1
 TIME: 2 ¼ HOURS

END OF TERM (III) EXAMINATION -2019
Kenya Certificate of Secondary Education (K.C.S.E)

565/1
 BUSINESS STUDIES
 FORM 1
 TIME: 2 ¼ HOURS

INSTRUCTIONS TO CANDIDATES

- Write your Name, Admission number, Class and Name of your school in the spaces provided
- Answer ALL questions in section A and any 5 in section B. All answers should be written in English..

QUESTIONS	1	2	3	4	5	6	7	8	9
CANDIDATES SCORE									

QUESTIONS	10	11	12	13	14	15	16	17
CANDIDATES SCORE								

TOTAL

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*This paper consists of 8 printed pages .
 candidates should check the question to ensure that all pages are printed
 as indicated and no questions are missing.*

1. For each of the following occupation write in the spaces provided the level of production involved. (4mks)

Occupation	Level of production
a) Road building	
b) Farming	
c) Oil refining	
d) Teaching	

2. Kamwenya operates chain store whose headquarter is in Nairobi central Business District. Mention to him four methods he can employ to reproduce documents for filing. (4mks)

- a).....
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- b).....
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- c).....
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- d).....
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3. Highlight four factors that an entrepreneur would consider when evaluating a business opportunity. (4mrks)

- a).....
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- b).....
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- c).....
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- d).....
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4. Outline four reasons why people engage in business. (4mrks)

- a).....
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- b).....
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- c).....
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- d).....
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5. Identify the characteristics of human wants depicted in each of the following statements;(4mks)

Statement	Characteristics
i)Most human wants are common to everybody ii)One cannot completely satisfy human wants iii)The satisfaction of one want may create a need to satisfy a second want. iv)Some human wants may require to be satisfied first.	

6. State five reasons that may make a cheque to be dishonored across the counter. (5mks)

- a).....
- b).....
- c).....
- d).....
- e).....

7. Outline four demographic factors that may affect the performance of a business. (4mks)

- a).....
- b).....
- c).....
- d).....

8. Mention four uses of computers in an office. (4mks)

- a).....
- b).....
- c).....

d).....
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9. Match the following resources with their respective factors of production. (4mks)

- a) Natural forests
- b) Printing machine
- c) A school driver
- d) A kiosk owner

10. The features below are true descriptions of some of the documents used in home trade. Indicate the document that matches the description given. (4mks)

Description	Document
a) Increases the buyers indebtedness	
b) Issued to a buyer who pays cash	
c) Enables the buyer to prepare for payment in case he decides to buy the goods.	
d) Enable the seller to communicate to the buyer on the type of goods stocked with their respective prices.	

11. Highlight four circumstances under which cash with order is appropriate. (4mks)

- a).....
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- b).....
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- c).....
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- d).....
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12. Outline five small scale retail shops that a school leaver can start. (5mks)

- a).....
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- b).....
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- c).....
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- d).....
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e).....

SECTION B

13. Explain five benefits of divisions of labour to an organization. (10mks)

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14. Explain five reasons why an office should have an effective filing system. (10mks)

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15. Explain five types of business activities that businesses engage in.

(10mks)

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16. Explain five characteristics of services.

(10mks)

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17. Explain five benefits that a firm enjoys by preparing a business plan.

(10mks)

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18. Wholesalers prepare goods for sale. Explain five ways in which they accomplish this task.(10mks)

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