Name:	Adm : Class:
	Candidate's Signature:
	Date :

101/1 ENGLISH Paper 1 (Functional Skills) March 2020 Time: 2 Hours

## MOKASA JOINT EVALUATION EXAMINATION

Kenya Certificate of Secondary Education
101/1
ENGLISH
Paper 1 (Functional Skills)
Time: 2 Hours

## **Instructions to students**

- Write your name, admission number and class in the spaces provided.
- Sign and write the date of the examination in the spaces provided.
- Answer all questions in the spaces provided
- All your answers must be written in the spaces provided in this question paper.
- This paper consists of 6 printed pages.
- Candidates should check the question paper to ascertain that all the pages are printed as indicated and that no questions are missing.
- Candidates must answer all questions in English.

).	Question	Maximum		Examiner's
-		Score	Score	Initials
	1	20		
	2	10		
	3	30		
	TOTAL	60		

1.	Imagine you are the school captain. One of the students in your school has been
	invited for a two weeks Young Leadership Program to be held during the holiday.
	The organizing committee requires further information about the student and has
	asked you to write a recommendation letter. Write the <b>Recommendation letter</b>
	addressed to;
	The Secretary,
	Young Leadership Program
	P.O Box 16950,
	00100 National State of the Control
	Nairobi
	Mark Co.
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Self-Soft 8 www.treekickersteelers	
why.	
2. Doed the access hele and fill the blanks are ided with a critical access. (10 months)	
2. Read the passage below and fill the blanks provided with a suitable word. (10 marks)	
Conducting a job search 1the Internet has definitely2ho	ow
job seekers contact hiring 3 The availability of copying and pasting	да
text version CV into a format 4company's Website has laid t	
foundation for an easier and 5 convenient process. 6	
the Internet's convenience, a breeding ground for scam artists continues	
7each year as well. Identity thefts have increased to an overwhelming	
million 8 per year and many of them are the result of phishing-n	
surprisingly, the employment industry is 9 attack as well. Knowing wh	
to look for and how to stop fraud can be the best deterrent to ensuring you have a sa	
experience while conducting your 10 search.	

- Oral skills 3.
- a) Read the poem below and answer the questions that follow

Breakthrough
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When I reached the threshold The gate was quickly locked Though loud and long knocked They left me in the cold

I stood outside for long Wondering what was wrong Honour wouldn't let me A peeping to be

Wondering what was wrong	
Honour wouldn't let me	~
A peeping to be	con'
	e)
When night tiptoed behind	
Me a stranded pilgrim	
Ah, I made up my mind	
To fight on for my dream	
I crashed open the gate	
Uncaring it was wrong	
Wow, I was hugged with a song –	
A welcome initiate	
(Anonymous)	
ww."	
i) How has rhythm been achieved in the poem?	(2 marks)
ight with the second of the se	
nate.	• • • • • • • • • • • • • • • • • • • •
Wondering what was wrong Honour wouldn't let me A peeping to be  When night tiptoed behind Me a stranded pilgrim Ah, I made up my mind To fight on for my dream  I crashed open the gate Uncaring it was wrong Wow, I was hugged with a song – A welcome initiate  (Anonymous)  i) How has rhythm been achieved in the poem?	
ii) How would voweav the last two lines of the noem and why?	(2 marks)
1) How would yoursay the last two lines of the poem and why:	(2 marks)
•••••••••••••••••••••••••••••••••••••••	• • • • • • • • • • • • • • • • • • • •
iii) Which words would you stress in the first stanza line 4 of this poem?	(2 marks)
	•••••

b)	Identify the silent letters in the following words	(4 marks)
	i) Honour	
	ii) Could	
	iii) Badge	
	iv) Receipt	······
c)	Identify the odd one out in each of the following sets of words	(4 marks)
	i) Respect, resist, religion, referee	
	ii) Resign, resolve, advise, waste	
	iii) Usual, visual, pleasure, passion	
	iii) Usual, visual, pleasure, passioniv) Chef, chin, chic, chauffer	
d)	The underlining indicates the stressed word in the sentences below.	riefly explain what each
	sentence means.	(3 marks)
	i) Amanda rode the bus to school when the	
	of the second	
	Gaget E.	
	ii) Amanda <u>rode</u> the bus to school	
• • •	aid view	
• • • •	The underlining indicates the stressed word in the sentences below, the sentence means.  i) Amanda rode the bus to school  ii) Amanda rode the bus to school  iii) Amanda rode the bus to school  iii) Amanda rode the bus to school	
e)	A Non-governmental Organization is seeking to recruit form four gra	duates to serve as
	clerks. You have been invited for an interview. Explain briefly what	you will do before and
	during the interview.	(6 marks)
• • •		
• • •		
• • •		

f) Read the following telephone conversation and answer the questions that follow.
Secretary: (phone rings) Hello, Masomo Secondary School. How may I help you?
Caller: I want to speak to my mother.
Secretary: May I know who your mother is please?
Caller: (impatient and irritated) I have said I want to speak to my mother.
<b>Secretary:</b> Excuse me, I don't know who your mother is. Could you please tell me her name?
<b>Caller:</b> (shouting) You have been working in that institution for the last ten years and you don't know Mrs. Marita?
<b>Secretary:</b> (politely) oh, Mrs. Marita? She has just stepped out shortly. May I take a message for her please?
Caller: (bangs the receiver).
i) Identify three instances that show the caller's lack of etiquette (3 marks)
an make
- Contraction of the contraction
rot to the second secon
j) What shows that the secretary demonstrates professional conversational skills during
the telephone conversation? (4 marks)