

CEKENAS COMPUTER PRACTICAL PAPER 2 SCORE CARD

Name:Admno.....class.....			
QUESTION 1 - WORD PROCESSORS			
#	Required	Scr	Awd
1a)	Saving - Society @1, 0_case @ 0.5	1	
	Title - ROLES OF PARENTS...		
	Compl, bold, Cent, Un_line @ 0.5	2	
	Typing		
	Par 1 , Compl @1, Corr @1, other @ 0.5	2	
	Apply drop cap @1, Drop_ 3lns @1	2	
	Justification @1, any_ @ 0.5	1	
	Par 2 , Compl @1, Corr @1, other @0.5	2	
	Apply Columns @1, 2columns @ 1	2	
	Justification @1, any_ @ 0.5	1	
	Par 3 , Compl @ 1, Corr @1, other_0.5	1	
	Par 4 , Compl @1, Corr @1, other @ 0.5	3	
	Apply Columns @1, 3columns @1, line btn@0.5	2.5	
	Justification @1, any_ @ 0.5	1	
	Object insert_@1, corr shape@0.5 ,Pos @0.5	2	
	Typing " PRE-MARITAL... "	1	
	Par 5 & 6 , Compl @1, Corr @1, other @0.5	2	
	Insert_ClipArt @1 corr_@ 1, Pos_@ 1	3	
	Text Wrap @ 1	1	
	Justification @1, any_ @ 0.5	1	
	Par 7 & 8 , Compl @1,Corr @1, other @ 0.5	2	
	Apply Borders @1,corr_weight@1, 3-D @1	3	
	Corr_style @1, Appro_Width 3pts@1	2	
	Justification @1, any_ @ 0.5	1	
1b)	Creating new doc, Saving - Society 2 @ 2	2	
c)	Para_ selection & apply_ bold @0.5, ital_@0.5	1	
d)	Find and replace (Ctrl+H)		
	Find_Alarming @1, Rep_ Surp_@1, Rep_ All@0.5	2.5	
e)	Word count @ 0.5, corr_char @0.5	1	
f)	Page Numbering		
	Inserting PgNo @0.5, Alphabet_capital letter@0.5	1	
	Pos_Top left side @1, other @0.5	1	
	Saving/updating changes to Society 2 @ 1	1	
g)	Printing		
	Society @1	1	
	Society 2 @ 1	1	
	TOTAL	50	

Name:Admno.....class.....			
QUESTION 2 - DATABASE			
#	Required	Scr	Awd
2a)	Saving - PROJECT @1, 0_case @0.5	1	
	Tables		
i)	STUDENT		
	T_name: STUDENT @ 1, 0_case 0.5	1	
	Field names - 4 Corr @ 0.5	2	
	4 Corr F_datatypes @ 0.5	2	
	P.K @ 1	1	
	Data enty - 5 corr recs @ 0.5	2.5	
ii)	SUPERVISOR		
	T_name: SUPERVISOR @ 1, 0_case 0.5	1	
	Field names - 3 Corr @ 0.5	1.5	
	3 Corr F_datatypes @ 0.5	1.5	
	P.K @ 1	1	
	Data enty - 5 corr recs @ 0.5	2.5	
iii)	SUPERVISIONS		
	T_name: SUPERVISIONS @ 1, 0_case 0.5	1	
	Field names & F_data types - 5 Corr @ 0.5	2.5	
	P.K @ 1	1	
	Data enty - 10 corr recs @ 0.5	5	
iv)	Relationship		
	Creat_Rltnship, Corr_Rltnship @0.5	1	
	Enforce_Referential Integrity	1	
f)	Forms		
	STUDENT @ 0.5 Corr data source @0.5	1	
	SUPERVISOR @ 0.5 Corr data source @0.5	1	
	SUPERVISIONS @ 0.5 Corr data source @0.5	1	
g)	Queries		
	BALANCE	0.5	
	All fields (Student name, Gender) @0.5	1	
	Calculated field : project fee balance	0.5	
	Expression: Param 1, Param 2 @ 1	2	
	50000 - ([Project Fee Paid])		
h)	BALANCE 2	0.5	
	All fields (Student name, Project Title) @0.5	1	
	Project fee balance	1	
	Criteria row, project fee balance counmn, >20000, @ 1	3	
j)	REPORT		
	SUPERVISION	1	
	All fields (Stud_name,Proj_title, Name_super,	2	
	Group by Stud_Name, No. of Supervision	1	
i)	PRINTING		
	3 tables, 2 Queris and Report @1	5	
	TOTAL	50	